



North Northamptonshire Council

1 OCTOBER 2023 TO 31 JANUARY 2024

Published by: Democratic Services

Leader of North Northamptonshire Council: Councillor Jason Smithers

INTRODUCTION

This is the North Northamptonshire Council's Forward Plan. It is published pursuant to The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. Its purpose is to provide the required 28 days notice of the Council's intention to take 'key decisions' and to hold meetings or parts of meetings in private. It gives advance notice of all the "key decisions" and "exempt decisions" which the Executive or another body or officer so authorised are likely to take over a four month period. The Plan is updated on a rolling monthly basis.

The Members of the Executive are:	
Councillor Jason Smithers	Leader of North Northamptonshire Council
Councillor Helen Howell	Deputy Leader of North Northamptonshire Council Sport, Leisure, Culture and Tourism
Councillor Helen Harrison	Adults, Health and Wellbeing
Councillor Scott Edwards	Children, Families, Education and Skills
Councillor Harriet Pentland	Climate and Green Environment
Councillor Lloyd Bunday	Finance and Transformation
Councillor David Brackenbury	Growth and Regeneration
Councillor Matt Binley	Highways, Travel and Assets
Councillor Mark Rowley	Housing, Communities and Levelling-Up
Councillor David Howes	Rural Communities and Localism

The concept of a "key decision" is intended to capture the most important or significant decisions. "Key decisions" will normally be made at meetings open to the press and public. The press and public will only be excluded from such meetings as and when the Council's Monitoring Officer considers that this is necessary in order to avoid the public disclosure of confidential or exempt information.

The authority has decided that a Key Decision is one which is likely:-

- (a) to result in the authority incurring expenditure of which is, or the making of savings which are, significant; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral wards in the area of the authority."

The Council has decided that significant expenditure or savings are those amounting to above £500,000.

In determining the meaning of "*significant*" for these purposes North Northamptonshire Council will also have regard to any guidance for the time being issued by the Secretary of State in accordance with section 9Q of the Local Government Act 2000.

At times it may be necessary for the North Northamptonshire Council to give consideration to items where the public may be excluded from the meeting. Members of the public are excluded from meetings whenever it is likely that, in the view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. This includes exclusion from access to any pertinent documents. Details of the exemption categories can be found in the 'Access to Information Procedure Rules' section in the Council's [Constitution](#). This plan provides advance notice of any items which may be held in private.

Paragraph 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 provides for members of the public to make representations to the Council on why an exempt item should be considered in public, rather than in private. Persons wishing to make such representations and/or obtain further details in respect of any issues referred to in the Plan should contact the undermentioned officer.

The Monitoring Officer may also include in the Forward Plan references to such other decisions, which are to be taken by the Council or any of its Committees or Sub-Committee or officers as they consider appropriate. These will be those decisions that are considered to be significant or sufficiently important and/or sensitive so that it is reasonable for a member of the public to expect it to be recorded and published.

All general questions or queries about the contents of this Forward Plan or about the arrangements for taking key decisions should be raised with David Pope, Democratic Services.

Please email: democraticservices@northnorthants.gov.uk

October 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update	To report any adjustments to the in-year programme	Executive	Yes	No		12 th October 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 5	To report any adjustments to the in-year budget	Executive	Yes	No		12 th October 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Corporate Parenting Strategy – Annual Report	To note the content of the Corporate Parenting Strategy Annual Report and to agree that the	Executive	Yes	No		12 th October 2023	Executive Member - Children, Families, Education and Skills

	report is presented at Full Council						Executive Director - Children's Services
Local Electric Vehicle Infrastructure Fund	To approve the basis of the submission to Government to secure the funding, and agree the process to select a supplier to provide, install, operate, maintain and manage the infrastructure, including all of the necessary delegated powers.	Executive	Yes	No	The Council will be consulting on a draft Electric Vehicle Infrastructure strategy during 2023	12 th October 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Surplus Asset Disposal	To approval the disposal of specific assets	Executive	Yes	No Part exempt		12 th October 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Development Services and Regulatory Services Case Management Systems Replacement	To procure and implement, via Direct Award, a cloud based Idox solution across	Executive	Yes	No		12 th October 2023	Executive Member - Growth and Regeneration Executive

	NNC to replace NNC's six legacy Case Management Systems						Director - Place and Economy
Public Spaces Protection Orders Wellingborough	To consider and approve extending the PSPO for Wellingborough town centre and the PSPO covering gating arrangements in the Finedon ward 2023 to 2026	Executive	Yes	No	External consultation with residents, businesses and other agencies including the police	12 th October 2023	Executive Member - Housing, Communities and Levelling Up Executive Director - Adults, Health Partnerships and Housing (DASS)
Procurement of a Heating Contractor for Housing Stock	To seek approval to procure a gas contractor for NNC's housing stock	Executive	Yes	No		12 th October 2023	Executive Member - Housing, Communities and Levelling Up Executive Director - Adults, Health Partnerships and Housing (DASS)
Home to School Transport Dynamic Purchasing System	Approval of a Direct Award procurement/re-procurement of the adam Dynamic Purchasing	Executive	Yes	No		12 th October 2023	Executive Member - Highways, Travel and Assets

	System to facilitate the tender process for home to school transport services						Executive Director - Place and Economy
Oakley Vale Infrastructure Works	To consider and approve the works.	Executive	Yes	No		12 th October 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy

November 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update	To report any adjustments to the in-year programme	Executive	Yes	No		16 th November 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 6	To report any adjustments to the in-year budget	Executive	Yes	No		16 th November 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Public Spaces Protection Order – Dog Control	To seek approval from the Executive to implement an updated North Northamptonshire Public Spaces	Executive	Yes	No		16 th November 2023	Executive Member - Housing, Communities and Levelling Up

	Protection Order 2023 – Dog Control						Executive Director - Place and Economy
Culture, Heritage and Tourism Business Plan	To consider and approve the business plan.	Executive	Yes	No		16 th November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism Executive Director - Adults, Health Partnerships and Housing (DASS)
Kettering Leisure Village Business Case	To consider and approve the proposed Business Case regarding the future of KLV	Executive	Yes	No		16 th November 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Bookings for Parks and Open Spaces	Approve the Bookings Policy Parks and Open Spaces	Executive	Yes	No		16 th November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism Executive Director - Adults, Health Partnerships and Housing (DASS)

Local Council Tax Support Scheme 2024/25	To recommend to Council a Local Council Tax Support Scheme for 2024/25	Executive	Yes	No		16 th November 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Northamptonshire Tourism Strategy and Local Visitor Economy Partnership for Northamptonshire	Approval of Tourism Strategy and governance arrangements for the Local Visitor Economy Partnership.	Executive	Yes	No	Agreement with WNC as it is a joint strategy.	16 th November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism Executive Director - Adults, Health Partnerships and Housing (DASS)
North Northamptonshire Local Development Scheme	To agree the North Northamptonshire Local Development Scheme; and to recommend that the Scheme is submitted to Full Council for adoption	Executive	Yes	No		16 th November 2023	Executive Member - Growth and Regeneration Executive Director - Place and Economy
East Northants Local Plan Part 2 Adoption	To approve for adoption the East Northamptonshire Local Plan Part 2	Executive	Yes	No		16 th November 2023	Executive Member - Growth and Regeneration

							Executive Director - Place and Economy
Kettering Library Roof Replacement	Capital investment for Phase One of the roof replacement project	Executive	Yes	No		16 th November 2023	Executive Member - Deputy Leader & Sports, Leisure, Culture and Tourism Executive Director - Adults, Health Partnerships and Housing (DASS)
Procurement of Independent Living Care and Support Provision	To approve procurement of Independent Living Care and Support Provision with a contract value in region of £533,000k	Executive	Yes	No		16 th November 2023	Executive Member - Adults, Health and Wellbeing Executive Director - Adults, Health Partnerships and Housing (DASS)
Delivery of Household Waste Recycling Centres (HWRCs) from April 2025	Accept recommendation for operating model for HWRC provision from April 2025. Approve procurement of necessary	Executive	Yes	No		16 th November 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy

	contracts to facilitate that delivery model						
Specialist Drug and Alcohol Treatment for Rough Sleepers, or at risk of Rough Sleeping	To agree the use of North Northamptonshire Public Health Reserves to fund activities up to £600,000 for specialist drug and alcohol treatment services for rough sleepers or those at risk of rough sleeping until 31st March 2026	Executive	Yes	No		16 th November 2023	Executive Member - Adults, Health and Wellbeing Executive Director - Adults, Health Partnerships and Housing (DASS)
Corporate Property Leasehold Policy	To consider adopting an NNC policy.	Executive	Yes	No		16 th November 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Half Yearly Treasury Management Update	To consider and note the half yearly Treasury Management update	Executive	Yes	No		16 th November 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance

December 2023

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update	To report any adjustments to the in-year programme	Executive	Yes	No		21 st December 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 7	To report any adjustments to the in-year budget	Executive	Yes	No		21 st December 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Business Plan of Northamptonshire Children's Trust	To note the content of the Business Plan and to agree that the Report is presented at Full	Executive	Yes	No		21 st December 2023	Executive Member - Children, Families, Education and Skills

	Council						Executive Director - Children's Services
Asset Acquisition Policy	To consider adopting an NNC policy.	Executive	Yes	No		21 st December 2023	Executive Member - Highways, Travel and Assets Executive Director - Place and Economy
Council-Owned Company Governance Arrangements	To approve governance arrangements relating to Council-owned companies	Executive	Yes	No		21 st December 2023	Executive Member - Finance and Transformation Executive Director - Finance & Performance

January 2024

Subject of the Decision:	Purpose of Report	Decision Maker	Is it a key decision?	Will it contain exempt information? /Reasons for exemption, if any	Consultation undertaken	Anticipated Date of Decision:	Report Author and Executive Lead Member
Capital Budget Update	To report any adjustments to the in-year programme	Executive	Yes	No		18 th January 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Budget Forecast Update 2023-24 - Period 8	To report any adjustments to the in-year budget	Executive	Yes	No		18 th January 2024	Executive Member - Finance and Transformation Executive Director - Finance & Performance
Replacement Adults Social Care System	A request to move forward with the costs and procurement	Executive	Yes	No		18 th January 2024	Executive Member - Adults, Health and Wellbeing

to replace systems within adult social care (Eclipse, Cygnum, Carefirst, Abacus) which are due for renewal.

Executive Director - Adults, Health Partnerships and Housing (DASS)